

Committee: Facilities Maintenance**Chair: No One**

Involved with committee: Sub-teams: Mowing (2016) – Stan Darnell, Miles Dillon, Patrick Fisher, Dick Hildenbrand, Duane Mortensen, Mike Owens; Gardens – Amy Dessert, Jo Howser, Deb Bliss, Dick Hildenbrand; Interior Arts –Lexie McGrane; Memory Garden – Linda Frank, Mary Ellen Blohowiak, Rob Hight, Mike Robinson; Project managers – Bill Daffinee, Dick Hildenbrand. Approximately 22 people contributed toward facilities maintenance efforts throughout the year, including several members of the Sai Baba congregation.

Committee Charter: Handle anything related to scheduled maintenance or repairs to anything in the church building or on our grounds. The committee does not meet as a group regularly, however, there are project-related meetings, plus committee members help supervise various maintenance activities during scheduled work parties.

Goals for 2016-2017:

- Bi-monthly Odds ‘n’ Ends work parties will continue as will the weekly mowing work.
- Complete all Major Projects identified and funded.
- Respond to all major emergencies promptly and resolve.
- Minimize maintenance expenditures that are not absolutely essential.

Synopsis of efforts:

- During the past year, 89 new items were added to the maintenance backlog list, while 106 were completed (as of 5/1/17), with a current backlog of 49 tasks/projects. Tasks completed were via combination of Odds ‘n’ Ends work parties, volunteer project teams and contracted work. A shout-out goes to our members who participated in two or more Odds n Ends days in 2016: Jeff Hagerhorst, Rob Hight, Dick Hildenbrand, Jim Hinton, Duane Mortensen & George Norwood. Also special thanks to Mary Ellen Blohowiak for her continued efforts at maintaining the Memory Garden.
- Significant facilities repairs and improvements made during 2016-2017 were due to roof leaks and other water penetrations that resulted in mold in several areas throughout the main building. It was our fortune to have a hail storm damage our roof, which resulted in an insurance claim to repair the roofs of all three structures. Beyond the roof, the following repairs & improvements were completed:
 - Mold removal, remediation, inspections and repairs to the Minister’s Study, Classroom B, back storage area, church office, men’s & women’s rooms;
 - Complete resealing and painting of exterior walls;
 - Replacement of annex floors (safety issue);
 - Final rework of annex room dividers;
 - Installation of sleeve in water line from the meter to the building (leak worsening over time);
 - Installation of the stage railing (safety issue);
 - Replacement of shade sails (safety issue);
 - Front entry improvements (partially funded by Women’s Alliance);
 - Installation of tint film on Sanctuary windows (energy consideration);
 - Replacement of HVAC unit serving the church office.
- Other significant items to note are:
 - As of 5/31/16, we had paid back \$8,000 to the Investment Fund for realized utility cost savings over two years. Between 6/1/16 and 3/31/17, another \$4,440 in savings has accrued.
 - We have established an account with SmartMeterTexas.com, with which we can see energy consumption in 15-minute increments, enabling us to make smarter cost-benefit decisions as well as pinpoint more opportunities for reduced electrical consumption and demand.
 - As of 3/31/17, Facilities costs were at 98% of budget year-to-date.

Plans for 2017-2018:

- Odds ‘n’ Ends work parties will continue, but reduced to quarterly (Jul, Oct, Jan, Apr) as Memorial Day and Thanksgiving weekends have had reduced participation.
- Re-establish monthly or bi-monthly lunch work sessions of the Maintenance team.
- Other plans to be established after Tom Brikowski comes on board as Facilities chair.