

## ARTICLE VII - PROGRAM BOARD TEAM

The Program Board Team shall: ~~have responsibility for the program activities of the Church. These responsibilities shall include:~~

- i. **Provide leadership for the overall planning and execution of programs for the church.**
- ii. **Ensure that church programs align with the Church's stated mission and vision.**
- iii. **Provide guidance and material support to the leaders of the various programs of the church.**
- iv. **Create an annual programming budget to be presented to the Board of Trustees for approval as part of the Church's annual budgeting process.**
- v. ~~Oversight of the plans and programs of the Religious Education Board.~~
- vi. ~~Support development, coordination and evaluation of plans and programs for committees and other interest groups (that are not formal committees) under the purview of the Program Board.~~
- vii. **The Program Board Team shall operate in accordance with these bylaws and the Charter of the Program Board Team. Details of Program Team operations shall be defined in the Program Team Charter, which will be reviewed and updated as needed by the Program Team Members.**

The Program Board Team shall consist of the ~~Vice President Programs~~ **Program Team Chair**, four (4) to seven (7) active Church Members, the Director of Religious Education (ex-officio, non-voting) and the Minister (ex-officio, non-voting). One of these members shall be the chair of the Religious Education Board. ~~Each of these non-officer voting members shall have specific functional responsibilities defined in the Program Board Charter, to be renewed at least annually.~~ Members of the Program Board Team shall be elected by a majority of Church Members present and voting at the Annual Meeting. Program Board Team members shall not serve in the same position more than three (3) consecutive terms.

Program Board Team members serve for a term of two (2) years, assuming their duties on June 1 following their election. Half (or approximately half) shall be elected in odd-numbered years and the rest in even-numbered years.

The Program Board Team is responsible to the Board of Trustees through the ~~Vice President Programs~~ **Program Team Chair**, who reports the activities of the Program Board Team at Board of Trustees meetings.

The Program Board Team shall hold ~~regular monthly~~ **quarterly** meetings. The time and place for regular Program Board Team meetings shall be announced at least seven (7) days in advance. Special meetings may be called by the ~~Vice President Programs~~ **Program Team Chair** or by the request of three (3) or more members of the Program Board Team.

Vacancies occurring during the year shall be filled by Church Members ~~recommended by the Program Board and~~ appointed by the ~~Board of Trustees~~ **Program Team**. Any appointed member shall begin serving at the earliest possible meeting and continue until the beginning of the next Church Year (June 1). The appointed member shall stand for election at the next annual congregational meeting; however, if that vote falls midway through a two-year term, the length of the term shall not be extended.

~~Any Program Board member absent for three (3) consecutive Program Board meetings shall, at the discretion of the remaining Program Board members, be considered to have resigned from the Program Board.~~

The quorum required for the Program Board Team to conduct business shall be a simple majority.

~~Any elected Program Board member may be recalled by the following procedures: Recall may be proposed by a majority of the Program Board or by petition of twenty-five percent (25%) of Church Members qualified to vote. After receiving such a petition, the Board of Trustees shall call a congregational meeting to vote on the recall; the meeting notice shall contain the full text of the recall notice. A two-thirds (2/3) vote of those present and qualified to vote is required to remove the Program Board member.~~

## ARTICLE VIII - COMMITTEES

- A. The Board of Trustees or the Program ~~Board~~ **Team** shall form and dissolve committees as they deem necessary to facilitate the operations of the Church. New committees may be created, defined and placed under the purview of either the Board of Trustees or the Program ~~Board~~ **Team** depending on their purpose; however, new committees shall not be charged with responsibilities already assigned to existing permanent committees.
- B. Chairpersons of committees under the purview of the Board of Trustees shall be appointed by the President subject to approval by the Board of Trustees. Chairpersons of committees under the purview of the Program Board shall be appointed by the ~~Vice President-Programs~~ **Program Team Chair**, subject to approval by the Program ~~Board~~ **Team**.
- C. Only active Members of the Church may be appointed to chair any committee, unless an exception to this requirement has been approved by the Board of Trustees. No exceptions shall be made for the Committee on Ministry, Ministerial Search Committee or the Leadership Development Committee.
- D. The President shall be an ex-officio member of all permanent committees. The ~~Vice President-Programs~~ **Program Team Chair** shall be an ex-officio member of all permanent committees under the purview of the Program ~~Board~~ **Team**. However, neither officer is a member of the following committees: Leadership Development, Ministerial Search, and Committee on Ministry.
- E. Committee Chairpersons shall serve for a term of one (1) year and shall assume their duties on June 1 following their selection. Chairpersons shall not serve in the same position more than three (3) consecutive terms.
- F. The Leadership Development Committee shall consist of 7 members, elected at the annual meeting each year, in a staggered fashion. (3 in one year, 2 in each of the two following years). Committee members shall serve for a term of three years, not to exceed two terms (6 years) and shall assume their duties on June 1 following their election. The Leadership Development Committee shall select a chairperson from among its members.
- G. The Committee on Ministry shall consist of three (3) members in good standing serving staggered three (3) year terms, with one member's term ending each year. The member of the Committee on Ministry in the third or final year of rotation shall serve as Chairperson unless otherwise agreed to by all the members of the Committee on Ministry. When vacancies occur, the minister shall submit twice as many names as vacancies to the Board of Trustees, who shall select the new member(s) from this slate. New members to the Committee on Ministry shall begin their terms on September 1 following their selection. Vacancies occurring during a term will be filled by an appointee selected in the manner described above and the appointee will serve for the unfinished portion of the term. No member of the Board of Trustees or the Program ~~Board~~ **Team** may serve on the Committee on Ministry.
- (1) The purpose of the Committee on Ministry is to strengthen the quality of the ministry within the congregation.
  - (2) Upon the arrival of a newly called minister, the existing committee on Ministry shall be disbanded and new members shall be selected by the Board of Trustees as indicated herein. The newly constituted Committee on Ministry shall include at least two members from the Search Committee that recommended the new minister. In order to create staggered terms, one Search Committee member shall be appointed for a one year term, and another for a two year term.
  - (3) The Committee on Ministry shall hold regularly scheduled meetings, at least quarterly. The agenda is the exploration and review of the opportunities, concerns and challenges of the Minister/Congregation relationship. This exploration and review shall include the Congregation's own roles and agreed responsibilities in the shared ministry.
  - (4) The Committee on Ministry and the Personnel Committee shall recommend to the Board of Trustees the Minister's annual compensation for inclusion in the church budget the budget planning period for each fiscal year.
  - (5) The Committee on Ministry shall assist and support the Minister in her/his plans for professional development sabbaticals, etc. The Committee on Ministry shall alert the President of the Board of Trustees to any emerging concerns between the Minister and the Congregation.